



1400 Woodbridge
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Phone 313-309-9300
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Date: September 15, 2014

To: Workforce Investment Act Department
Victor Office Center -- 5th Floor
201 North Washington Square
Lansing, Michigan 48913

Attention: Krista Johnson, Manager

Telephone: (517) 373-6234
Facsimile: (517) 373-4648

President/CEO

Loretta V. Davis, MSA

From: Loretta V. Davis
Chief Executive Officer
Institute for Population Health
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RE: **Worker Adjustment and Retraining Notification Notice**

Dear Ms. Hennessey:

In accordance with the provisions of the Worker Adjustment and Retraining Notification Act (the "WARN Act"), 29 USC § 2101 *et seq.*, you are hereby being notified that the Institute for Population Health (the "IPH") will be eliminating approximately 135 jobs. This downsizing is the result of notice of the reallocation of funding for services provided to the City of Detroit Department of Health and Wellness Promotion. As such, pursuant to the WARN Act, notice is required since the reduction is due to unforeseen business circumstances. This downsizing will directly impact employees at the following sites:


5400 East Seven Mile, Detroit
8904 Woodward Avenue, Detroit
1400 Woodbridge Street, Detroit

We are providing WARN notice to all affected employees and/or representatives at these sites. The downsizing is expected to result in permanent layoffs of approximately 135 employees beginning September 26, 2014 and will continue in phases until complete on December 31, 2014.

Attached to this Notice is a list reflecting the job titles of positions to be affected, and the number of affected employees in each job classification. Bumping rights do not exist for these employees.

The IPH will ensure that employees will be paid all earned wages and agreed upon benefits at the time of their layoff. If you have any questions or require further information regarding this Notice, please contact Betsy Pash, Chief of Administration at 313-309-9308.

Sincerely,
Institute for Population Health


Loretta V. Davis, MSA
President and CEO

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SEP 19 2014

Attachment (List of affected positions)

WIA
WORKFORCE PROGRAMS

Attachment to WARN Notices

15-Sep-14

Classification:	Positions Laid off 9/26/14	Positions Laid off Dec. 2014
Lead billing specialist	1	
Team Leader	7	3
Registered nurse	12	
Manager	1	1
Phlebotomist	1	
Disease investigator	1	
Customer service rep / Lead CSR	18	19
HIPAA compliance spec.	1	
Epidemiologist	1	
Advocate	17	
Health educator	1	
Network administrator	1	
HIV counselor	2	
Facilities attendant	2	
Compliance specialist	1	
Social worker	4	
Training/ health education specialist	1	
Breast feeding peer/specialist	1	7
Dentist	1	
Dental hygienist	2	
Program coord	1	
Dental assistant	1	
Biostatistician	1	
Special Personal Services Contractor	1	
Competent Professional Authority		18
Executive Assistant		1
Registered Dietician		6
Totals	80	55